



# Recruitment Reimbursement Form

## Page 1: Event Description and Budget (Prior to Event)

The Wisconsin DeMolay Recruitment Reimbursement Program is intended to relieve the burden of expenses associated with membership recruitment to the Chapters of Wisconsin DeMolay. The United Masonic Board for DeMolay will match 2/3 of the expenses to reimburse Wisconsin DeMolay Chapters UP TO a total of **\$500** for properly submitted requests.

To submit a request, complete the 2 areas below where you will provide a description of the event and a budget for the event. Descriptions and Budgets can be as long as needed to adequately provide information. Use as much room on the form or attach as many pages as needed.

**Chapter Name:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_

**Event Description** (*what will be happening, from beginning to end*):

**Event Budget** (*what are costs expected to be for everything/broken down by category*):

Once completed, this form must be submitted to the Executive Officer of Wisconsin DeMolay for approval AT LEAST ONE MONTH PRIOR to the event happening. The Executive Officer will inform the Chapter that this request has been approved prior to the event.

\_\_\_\_\_  
Executive Officer

\_\_\_\_\_  
Date

**Request:**      **Approved**       **Disapproved**

